

SMT.C R GARDI ARTS COLLEGE,MUNPUR

IQAC MEETING MINUTES YEAR - 2024-2025

IQAC MEETING HELD ON 3/7/2024

A staff meeting was held under the IQAC of the college here on Wednesday, 3/7/2024. At the beginning of the meeting, Principal Dr. M K Mehta welcomed everyone and wished them a happy new academic year. Then, according to the agenda, the academic calendar in the college was discussed and any teacher was asked to add any of his activities. The Principal also asked to make the academic work innovative. The head of each department was instructed to organize guest lectures. Each teacher was instructed to keep his academic diary updated. A list was prepared according to the new syllabus for purchasing books and asked to submit it to the Principal. It was decided to keep the various committees of the college unchanged for the next year. For AQAR, each teacher was asked to read their criteria carefully and carry out activities accordingly. It was decided to install the new smart board purchased by the college in Room No- 3. After discussing and considering the organization of internship this year, it was unanimously decided that the student would go to his village school for internship. This year, it was decided to visit Panchamrut Dairy and Padmavati Gruh Udhog for field visit. After seeking the opinion of all the teachers regarding the project work, it was decided to conduct project work for the students of Sem-6. The Principal asked each department to make one add-on course. In addition, the Principal informed everyone that the work of the language lab would be done after discussing the infrastructure. After discussing and considering the reform of the examination system during the current year, it was decided to conduct descriptive base exams in semesters 1, 3 and 5 and MCQ base exams in semesters 2, 4, 6. Instructions were also given to keep the self-appraisal report updated. Finally, the meeting was concluded.

IQAC MEETING HELD ON 28/4/2024

On Saturday, 28 April 2024, a staff meeting was held under the IQAC functioning in the college here under the chairmanship of Principal Dr. M.K. Mehta. Discussions and reviews were held as per the fixed agenda in the




PRINCIPAL
Smt. C.R. Gardi Arts College
Munpur, Tal - Kadana
Dist - Mahisagar - 389240

meeting. Accordingly, the Sociology Department was instructed to complete its project in the current year. Dr. Paresh Chaudhary was given the responsibility of proofreading the book editing work being done by the Gujarati Department. It was decided to hold the college internal examination before Navratri after discussing the syllabus. Along with this, instructions were also given to complete the assessment work on time and give marks to the students on time. The Principal also instructed every teacher to take regular attendance in Semester-3 and Semester-5. Prof. Shri J.L. Khant was told to increase social activities under NSS. Every teacher was asked to encourage and guide the students to go to the library more and more. For this, he asked to arrange a 15-20 minute visit to the library even during lectures. Regarding the plans for the construction of a well-equipped language lab and the preparation of a sports gym in the college.

IQAC MEETING HELD ON 21/9/2024

A staff meeting was organized under IQAC in the college here on Saturday, 21 September 2024. At the beginning of the meeting, the Principal welcomed everyone. Then discussions were held as per the agenda, in which pre-planning was made for the seminar to be held under the Gujarati Department on 26 September 2024. For this, various committees were formed and informed about the work to be done by them. Along with this, greetings were also conveyed to the Gujarati Department. Instructions were given to complete the internal examination test work on time. Activities during the current session were reviewed as per the academic calendar. The Principal told the students of Semester 6 to give each teacher a topic for project work and to provide guidance and encouragement for it. It was also told to give the students the option to choose either seminar or project work. It was decided after discussing to form a team of students for the maintenance of the college infrastructure. In the end, Principal Dr. M.K. Mehta told everyone that we should be committed and determined to give the maximum to our students through the valuable profession that God has given us. With this, the meeting was concluded.

IQAC MEETING HELD ON 25/10/2024

A staff meeting was organized under IQAC in the college here on Friday, 25-10-2024. First, Principal Dr. M.K. Mehta welcomed everyone. Then the



meeting started. First, the recently completed internal examination was reviewed. It was asked to prepare the internal marks of semester-5 carefully. Those who had not completed the syllabus of the first semester were instructed to complete it through Google Meet. The online feedback forms of semesters three and five were also reviewed and efforts were made to ensure that more and more students fill the feedback form. Dr. Paresh Chaudhary, who joined as a new professor, was asked about his experiences with his institution. Along with this, the work of NSS was also reviewed in the meeting. Special congratulations were given to the mentor Dr. Sushila Vyas for winning five competitions in the Youth Festival this year. The Principal said that each department should celebrate the anniversaries of the renowned creators of its subject. The Principal encouraged the teachers to make maximum use of the new smart board. The criteria-wise work for AQAR was also reviewed and instructions were given to complete the remaining work quickly. In the closing moments of the meeting, the college's Senior Clerk Shri Bhanubhai Patel, who is retiring on 31/10/2024, was congratulated for his sincere work for the institution and wished him a happy retirement. From the staff family, Dr. Navinbhai Patel presented his experiences with him and concluded the meeting.

IQAC MEETING HELD ON 6/12/2024

On 6/12/2024, a staff meeting was held under IQAC in the college here under the chairmanship of Principal Dr. M K Mehta. At the beginning of the meeting, the Principal asked all the teachers to start the academic work of the second semester from 9/12/2024. Along with this, as they met for the first time after Diwali, he also extended New Year greetings to everyone. He also suggested to continue the academic work of semester - 6 during the university examination of semester- 1. It was also planned to hold the annual camp of NSS after 20th March. After discussing and considering the internal examination system of semesters two, four and six, certain decisions were taken.

In a paper with 4 credit marks Such as taking a 20-month MCQ test, 10 marks for attendance and 10 marks for assignment, 10 marks for seminar, Thus, it was decided to evaluate out of a total of 50 marks.



In the 2 credit paper, it was decided to conduct an internal evaluation of 5 marks for attendance, 5 marks for assignment, 5 marks for seminar, totaling 25 marks.

In semester 6, internal will be given out of 30 marks according to the old method. In which 5 marks for attendance, 5 marks for seminar, 5 marks for assignment and 15 marks for MCQ test were decided.

In addition, a suitable plan was considered to send the students of semester 6 to primary schools for internship based on the recommendation letter of the college. All the members of the placement cell were given guidance and instructions to make more efforts for placement. For this, the Principal also told to organize lectures for career counseling. It was also told to pay attention to more and more activities in the second semester along with academic work according to the academy calendar. It was decided to purchase 5 new computers in the college in accordance with the opinion of the faculty. It was also decided to take the students to the ongoing book fair in Ahmedabad. Principal Dr. M. K. Mehta concluded the meeting by appreciating the dedicated work of all the teachers.

IQAC MEETING HELD ON 3/4/2024

On Thursday, 3-4-2025, a staff meeting was held under IQAC in the college here under the chairmanship of Principal M.K. Mehta. In this meeting, a special review of the academic work of the year 2024-25 was made. Various activities carried out under different departments and units in the college during the year were discussed, under which the activities carried out as per the annual calendar of the college and the instructions of the government were reviewed in two ways. Among the special achievements of the college this year, the Sanskrit and Gujarati departments were honored for the gold medals received at the university level. Various students who participated in various university level competitions and their mentors were also congratulated. After discussing the matter of research, everyone was instructed to publish their research articles. Everyone was ordered to prepare their research proposal for the upcoming Sahitya Akademi or other government schemes. NSS Program Officer Shri Jail Khant was congratulated for the selection of college student Vijay Maliwad for the NIC camp of NSS. The admission process for the year 2025-26 will be conducted through the GCAS




PRINCIPAL
Smt. C.R. Gardi Arts College
Munpur, Tal - Kadana
Dist - Mahisagar - 389240

portal, for which proper planning was made. According to which it was told that it will be mandatory for two professors to come in two phases. Dr. Pareshbhai Chaudhary was advised to use the grant under the Unnat Bharat Abhiyan. Apart from this, the work done regarding the infrastructure of the institution was also reviewed in today's meeting. Finally, Principal Dr. M. K. Mehta asked the Gujarati, Social Sciences, Hindi and Sanskrit departments to send a proposal for the Gujarat Sahitya Akademi seminar by August 2025 and the meeting was concluded.




PRINCIPAL
Smt. C.R. Gardi Arts College
Munpur, Tal - Kadana
Dist - Mahisagar - 389240